

**TO: Lauren Wrotniak, Interim Director of Contracts & Grants**  
**FROM: Michael J. Neuenfeldt, Deputy Chief Financial Officer**  
**DATE: April 5, 2021**  
**Re: Delegation of Signature Authority**

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Whereas, policies adopted by the WestEd Board of Directors provide that its Chief Executive Officer, Dr. Glen H. Harvey, has all signature authorization required to enable the Agency to operate efficiently.

Whereas these authorizations were effective as of the date of her employment, July 1, 1997, these authorizations remain in effect at the present time, and it is the Board's intention that they will remain in effect for the duration of Dr. Harvey's services as WestEd's Chief Executive Officer. Whereas on January 24, 2012 Dr. Glen H. Harvey delegated to Michael J. Neuenfeldt, Deputy Chief Financial Officer, the authority to sign agreements which may legally bind WestEd.

Therefore based on the indications set forth herein, Michael J. Neuenfeldt delegates the following signature authority to Lauren Wrotniak in order to perform services as the Interim Director of Contracts & Grants of WestEd:

- *Authority to sign any funding Agreement, subcontract, hotel agreement or proposal document of any amount with any entity providing monetary funding or services to WestEd for program related work.*
- *Authority to sign any memorandum of understanding, teaming agreement, nondisclosure agreement, or any other type of agreement related to program services or joint program service related work.*
- *Upon approval by the Deputy Chief Financial Officer, or any of the Chiefs or General Counsel, authority to sign space or facilities rentals of any amount, vendor agreements, or any other binding agreements related to WestEd's ongoing business.*

This delegation shall be effective April 5, 2021 and shall remain in effect until the last date of employment of Lauren Wrotniak. This delegation is intended to override any prior delegation provided by any authorized signatory of WestEd.

Herein this delegation, there is no right to delegate authority to any other person.

  
Michael Neuenfeldt (Apr 9, 2021 11:21 PDT)

Apr 9, 2021

Michael J. Neuenfeldt  
Deputy Chief Financial Officer  
WestEd

Date

## ACKNOWLEDGED AND ACCEPTED

 Apr 9, 2021

Lauren Wrotniak  
Interim Director of Contracts & Grants  
WestEd

Date